

## TREVOTECH ACADEMY INTERNSHIP CODES



These internship codes were created to facilitate a seamless Internship experience at Trevotech Academy for students who pay additional fees upon registration for a particular program. Trevotech Academy shall not be held liable for any result/occurrence arising from failing to properly understand any of these codes or any result/occurrence arising from not reading these codes.

It is expected that every prospective intern who has paid extra fees to gain more experience in Trevotech Academy reads and understands these codes at the start of their Training Program at Trevotech Academy.

1. At the start of the Training and mentorship program, every prospective intern has the right to 2 months of internship after Training from Trevotech Academy Alone. The interns can either intern at Trevotech Academy or any other company which Trevotech Academy has partnered with.
2. To qualify for an Internship, the student must have completed the certification program or Bootcamp from Trevotech Academy with a verifiable certificate from Trevotech Academy. This implies that students cannot demand an internship from Trevotech Academy if the student doesn't complete the certification program despite the extra fees that have been paid.
3. The internship for your track will always start 2 to 4 weeks after the end of your program. Not earlier than 2 weeks and not later than 4 weeks.
4. Where the student could not complete the certification program for justifiable reasons, the student can roll-over the internship to **the NEXT Available internship for that specific Track** but not beyond the next one.  
  
**4b.** Additionally, these unavoidable reasons must have been communicated via an email to [support@trevotech.com.ng](mailto:support@trevotech.com.ng) with a response from the same, validating the request no later than 8 weeks after your training program started.

4c. For special requests later than the 8th week after your program has started, please write a special email to [support@trevotech.com.ng](mailto:support@trevotech.com.ng) detailing your reasons for the request to move your internship forward. The management of the academy will evaluate your request, However, we cannot guarantee a positive feedback.

5. Acceptable Unavoidable reasons to shift internship forward include the reasons listed below:
  - Reasons associated with unforeseen life/Death circumstances such accidents or ill health.
  - Unavoidable reasons associated with work demands
6. New Internship intakes for a particular track will always be on a 3-month interval basis. So internship intakes can only be 4 times in a year.
7. A student cannot demand a refund of the internship fees after 2 weeks of Starting the training program as the academy will already start plans for the internship as soon as the training program starts. We advise students to plan and prepare for the internship even as the training program starts.
8. By implication, Interns cannot choose to shift their internship forward as they feel, when the internship has started.
9. Trevotech Academy will not be held responsible for lack of seriousness or concentration during the 2 months Internship. Therefore, an intern can be removed or an internship forfeited if the Internship coordinator deems it fit due to lack of seriousness emanating from the intern especially after 2 warning Emails.
10. Trevotech Academy does not promise a paid internship (payment to interns). However, in cases where we get opportunities with partner companies who are willing to pay interns, the interns may get any form of payment. **BUT** this doesn't come as a promise